

Literary Editing & Publishing

Application for Candidacy

Thanks for expressing interest in joining the staff! The literary arts magazine will be a great experience in creating a professional publication from start to finish. Below is the staff member application, which you must complete in its entirety in order to be considered.



What is the class about?

Practical experience in literary publishing through work on *Evergreen*, Howell High School's literary arts magazine. Students will solicit and evaluate work for publication, and then will gain practical experience in editing, layout, and production of the journal, as well as in publicizing and promoting the finished product. Includes introduction to the larger literary market, and instruction in preparing creative work for submission and publication. Approval of guidance counseling and instructor required.

All applications are due by the end of the day March 20.

Student Information

Student First and Last Name: _____

Street Address:

City:

Zip:

Home Phone: () -

Cell Phone: () -

Your Email Address:

Parents' Email addresses:

What grade will you be in for the 2020-21 school year? _____

What do you like doing?

With 1 being the *most* appealing, number the jobs you would be most interested in and willing to pursue on the staff.

- ☐ Writing
- ☐ Art/Photography
- ☐ Proofing & Editing
- ☐ Promotions/Advertising
- ☐ Design and Conceptualizing



- Do you struggle with attendance issues? YES NO If yes, explain.
- Do you struggle with deadlines for assignments? YES NO If yes, explain.
- Do you know how to design or illustrate using InDesign or comparable software?
YES NO
- Do you feel comfortable having your work edited? YES
NO
- When is a time you were criticized on your work/performance? How did you respond to the criticism?

Some positions may include the following: Editor-In-Chief (the publication's editorial leader who has final responsibility for its operations and policies), Poetry Editor, Prose Editor, Art and Design Adviser (we are in need of a person who can use InDesign or comparable designing program), Marketing Editor (This role is crucial for the launch and success of the magazine. If we don't have work to publish, there is no magazine!), and Readers (In charge of searching for valid candidates to publish).

What role do you think you could fulfill and why?

Enrollment is limited for the literary magazine staff. Explain your reasons for wanting to join, and how your involvement would contribute to the success of our program. Specifically address how you will add value to the publication, list your talents (example: writing, design, photoshop, photography, etc).

Since publications involve learning new skills and applying them by working with others on a common project, list two teacher references that we can contact to learn more about you and your participation in class and interaction with peers.

1. (Required: English teacher) **Name:**

Email:

Indicate why you think they would be a good recommendation for this class.

Teacher Signature: _____

2. (Other Teacher Recommendation, if interested in design, please list an arts teacher)

Name:

Email:

Indicate why you think they would be a good recommendation for this class.

Teacher Signature: _____

Writing Sample

Please attach a writing sample alongside your application. Please select a sample that features your *best* writing skills. Make sure your sample is perfect and contains no spelling or grammatical errors. Your writing sample will be read for tone and style, content, and mechanics. Common writing samples may be past coursework, personal creative writing, and may be new or old.

Your application, with the included writing sample, should provide a complete picture of who you are.

Submit this signed application to Mr. Erik Potere in room O-1 at the 10-12 campus.

or

- Take completed application to the main office and have it placed in Mr. Potere’s mailbox.
- Provide all information to your counselor and have them forward it to Mr. Potere
- Electronic examples may be sent via e-mail to poteree@howellschools.com.

By signing this form I agree that all of the above statements are true and accurate. By completing this application, my parents and I understand that I am making a commitment to the literary magazine staff and will be responsible to learn academic skills as well as apply them to the production of the publication. Evaluation of all students will be made not only on the mastery of skills, but also on their hands-on application, commitment, and collaboration.

_____ Student Signature	_____ Date
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_____ Parent Signature	_____ Date
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